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## **BOULDER MEDICAL CENTER, P.C.**

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### May I set up a payment plan for my account balance?

We would appreciate payment in full on the date of service for balances \$185.00 and under. We do understand that some higher balances may require a little more time to pay. The Boulder Medical Center Patient Accounts department will be happy to set up a formal authorized payment plan for your balance. We do ask that you call or visit us as soon as you know you will need extra time to pay.

### **What can you expect when you talk to a Patient Accounts Representative?**

- The representative will look at your account, the balance, how old the balance is, and determine how much time that you can be given.
- You will be asked to make your payment on the day the agreement is established. Installment payments are due each month by the agreed date.
- You will be informed that the payment plan is only for the balance on the date you set up the plan. Any new charges acquired after the payment plan is established will be due at the time of service or within 30 days of receiving a statement showing the new charges. They can not be added into the payment plan.
- Once the payment plan is set up, you will be sent a letter that outlines the terms the representative discussed with you. It will also contain due dates and the scheduled payment amount.
- You will receive monthly billing statements until the balance is paid in full. The statement will note the scheduled payment as a reminder.
- Defaulting on a payment plan (not making the agreed upon payment by the scheduled date) may jeopardize your future relationship with Boulder Medical Center. The balance on the account may be forwarded to a third party for collection.